



JOB POSTING

The Hain Celestial Group

Position Description

External Posting

Overview

The Regulatory Associate supports the international product compliance for a collection of personal care and cosmetic brands. The incumbent assists with ensuring product adherence to all required technical label elements regarding pertinent global laws and regulations and provides ongoing support with export documentation process requirements.

Essential Duties and Responsibilities:

- Collects and evaluates documentation necessary for the international registration of personal care products, including in the EU, UK and Asia.
- Supports the creation and review of Certificates of Manufacture, Certificates of Free Sale, Safety Data Sheets and other similar documentation for products sold by The Hain Celestial Group, Inc.
- Acts as a liaison between Regulatory North America team and other global teams, as necessary.
- Helps drive the international registration of products as requested by international partners
- Utilizes multiple regulatory databases to ensure the stringent accuracy and compliance of label data for products, including: Ingredients, allergy disclaimers, health claims, efficacy claims and information for creation of personal care, cosmetics and drug-facts labeling.
- Collaborates with regulatory certifications team members to verify the usage for all certification symbols, including: Organic, Gluten-free, Non-GMO, Kosher, etc.
- Review product and packaging accuracy of consumer safety information (i.e. storage/temperature requirements, expiration dates, etc.)

Desired Skills and Experience

- Minimum 1-3 years' experience in a technical function, preferably in regulatory compliance in the CPG industry.
- Bachelor's degree required.
- Working knowledge of EU, FDA and HC regulations
- Experience with GMP's, SOP's and Environmental guidelines.
- Export experience a major plus.
- Excellent organizational skills, ability to prioritize multiple priorities and strong attention to detail.
- Computer skills including MS Office programs such as Outlook, Word, Excel PowerPoint.
- Strong interpersonal skills and ability to communicate (verbal/writing) effectively.
- Self-motivated and strong analytical / problem solving skills.
- Ability to collaborate at all levels of the organization and across other functional areas.
- Ability to maintain a high level of confidentiality
- Preferred knowledge of the Consumer Product Goods Industry.

At The Hain Celestial Group, our commitment to helping consumers lead A Healthier Way of Life™ is at the heart of everything we do. With operations in North America, Europe, and India, we participate in many natural categories with well-known brands. Our mission is to be the leading marketer, manufacturer, and seller of organic and natural, better-for-you products. We are committed to growing sustainably while continuing to implement environmentally sound business practices and manufacturing processes.

Interested Applicants can contact Suzy Fargalla at Suzy.Fargalla@hain.com

EEO/AA/M/F/Veteran/Disabled

The Hain Celestial Group reserves the right to modify this description at their discretion. This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employee(s) will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments.